5th - 9th October 2020
SwissTech Convention Center
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Timeline

16th March
Registrations opening

11th May
Early Bird deadline

15th June
Registrations deadline

1st July
CV-library opening

3rd August
Online publishing of the Companies Book (LdE) and stands’ plan

31st August
Deadline for reservation of badges, furnitures, meals

5th - 9th October
FORUM EPFL
## Programme Forum EPFL

### Monday, 5th October
- 09:00 - 18:30: Company presentations
- 09:00 - 18:30: Workshops

### Tuesday, 6th October
- 09:00 - 18:30: Start-Up Day
- 09:00 - 18:30: Company presentations

### Wednesday, 7th October
- 09:00 - 18:30: Company presentations

### Thursday, 8th October
- **Stands Day**
  - 09:00: Opening of stands, beginning of the workshops and interviews
  - 12:00 - 13:30: Contact-luncheons
  - 17:00: End of workshops and interviews, closing of stands
  - 17:30: Afterwork Cocktail

### Friday, 9th October
- **Stands Day**
  - 09:00: Opening of stands, beginning of the workshops and interviews
  - 12:00 - 13:30: Contact-luncheons
  - 17:00: End of workshops and interviews, closing of stands

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End of the Forum EPFL 2020
The EPFL, a prestigious university

One of the firsts technical universities in Europe (18th worldwide at the QS World University Ranking 2020)

High quality education in all the fields of engineering

More than 11 000 students

An international school with 116 different nationalities represented and more than 50% of foreign students

EPFL Campus - Lausanne, Switzerland
The Forum EPFL

In October 2020, the Forum EPFL will celebrate its 38th anniversary and remains one of the biggest job fairs in Europe, improving its services on a yearly basis. The Forum’s goal is to facilitate student’s transition between studies and the job market by offering companies a privileged window to present themselves to students.

Quality and professionalism are fundamental pillars that drive us to provide services worthy of the Forum EPFL. Once again, the Forum EPFL will take place at the SwissTech Convention Center (STCC), an ultra-modern convention center located in the center of EPFL’s campus, giving a perfect setting for companies and students to meet. Every year we thrive to improve our services, taking into account satisfaction surveys and comments from previous years. The survey conducted in 2019 revealed a satisfaction rate of 84%.

- 196 companies registered
- 17’800 visitors during the week
- 88 start-ups registered
- 78 companies’ presentations
- 500 interviews during the event
- 184 individual stands
- 7 workshops organized
- 84% company satisfaction

Satisfaction survey 2018
ISO 14 001, environmental norm - Certified in 2009 and recertified in 2018

Since 2009, the “Forum Responsible” project expresses our concern over environmental issues. The Forum EPFL is the first event of its kind to be carbon neutral and ISO 14 001 certified.

ISO 9 001, managemental norm - Certified in 2013 and recertified in 2018

In 2013, the Forum EPFL became one of the first events of its kind to be ISO 9 001 certified in Europe. Following an audit by the Swiss Association for Quality Systems (SQS), an internationally recognized body, the Forum has been granted this certification, which acknowledges the quality of the organisation of the event.

Its process of quality management can meet the growing demands of companies by optimizing the transmisson of know-how from year to year. Therefore the ISO 9 001 guarantees the professionalism of the Forum EPFL.
Before you modulate your registration to the different services proposed by the Forum EPFL, you must first subscribe to the mandatory basic registration fee.

The aforementioned includes:

- Free access to the CV-library, database including CVs of all students enrolled in the Forum EPFL (over 2000 CVs in 2019);
- Your 2 pages in the Companies Book (LdE) that lists all companies participating in the Forum EPFL 2020. Each one of them has two pages in A5 format: one for advertising, the other for a description of the company. This book, printed in 3’000 copies, is distributed to students and visitors from September 16th, and is available on our website from August 15th;
- Access to the Cloud (lounge area), with free access to the cafeteria offering many refreshments, coffee, tea and pastries;
- Free access to Wi-Fi on the STCC site.

Register before **May 11th 2020** to take advantage of our *Early Bird* offer!

### Price of the enrolment*:

<table>
<thead>
<tr>
<th>Early Bird offer (before May 11th 2020)</th>
<th>CHF 2’000.-</th>
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<tbody>
<tr>
<td>Until June 15th 2020 (last registration deadline)</td>
<td>CHF 2’500.-</td>
</tr>
</tbody>
</table>

*Excluding VAT - Rate of 7.7%
In collaboration with Swiss Climate, we do our best to make sure the Forum is a carbon neutral event. This year, we chose to support climate protection in the state of Pará, in Brasil, with a main focus on stopping commercial deforestation.

Preservation of a forest area, with a very dense vegetation, considerable reduction of CO2 emissions, conservation of the rich biodiversity in Amazonia and improvement of the local life conditions.

By supporting this project with the « 0-emission » option, you contribute to stimulate a sustainable development, and to the construction of diverse facilities, among which school buildings, hives and fish ponds for the local communities.
0-EMISSION OPTION

Support our “Forum Responsible” project for a zero carbon emission event.

During your registration, you will have the opportunity to subscribe to the 0-emasision option. It would involve you in our project of reducing our ecological impact.

In 2019, 153 companies subscribed to the 0-emasision option contributing to the greenhouse gas emission compensation during the fair.

By your donation, you contribute to help this cause. In appreciation, a flower and a 0-emasision logo will be delivered at your stand.

CONTRIBUTION*:

0-emasision option

ChF 30.-

*Excluding VAT - Rate of 7,7%
SERVICES

Stands 12
Presentations 15
Workshops 16
Interview rooms 18
Catering 19
Sponsorship 20
The **stands days of Thursday 8th and Friday 9th October** offer you the opportunity to establish a direct contact with visitors and ensure the visibility of your business.

The size of the stands vary between **6 and 36 m²** and can be assembled by our teams or yourselves.

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**Important notice:** This year, due to increasing demand, we offer a limited number of stands per size. A first-come, first-served policy will be applied. From 2021, the maximum size of the stands will be lowered to **18 m²**.

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All **stands** (equipped or personal) include:

- Electrical outlets (220V, 5A) and power socket (type CH);
- Carpet;
- Wi-Fi access.

**N.B.**: **Other required equipment (screens, video/audio sockets) must be booked in advance. An assortment of furnitures, and supplies of all kinds is also available (see page 12).**

**Personal stands** include:

- An empty space which you are free to arrange at your convenience.

**N.B.**: **The personal stands do not have any walls. Those can be ordered on our website.**

**Equiped stands** include:

- Assembly of the stand made of white composite panels (2.5m x 0.98m);
- 1 table and 2 chairs per 6m² of stand;
- 1 recycle bin;
- 1 sign on your stand in the name of your company.
**Stand prices**:  

<table>
<thead>
<tr>
<th>Dimension</th>
<th>Personal per day</th>
<th>Equiped per day</th>
<th>Meal(s) per day</th>
</tr>
</thead>
<tbody>
<tr>
<td>6 m²</td>
<td>CHF 875.-</td>
<td>CHF 1’225.-</td>
<td>1 included</td>
</tr>
<tr>
<td>12 m²</td>
<td>CHF 1’750.-</td>
<td>CHF 2’450.-</td>
<td>1 included</td>
</tr>
<tr>
<td>18 m²</td>
<td>CHF 2’625.-</td>
<td>CHF 3’675.-</td>
<td>2 included</td>
</tr>
<tr>
<td>24 m²</td>
<td>CHF 3’400.-</td>
<td>CHF 4’800.-</td>
<td>2 included</td>
</tr>
<tr>
<td>30 m²</td>
<td>CHF 4’175.-</td>
<td>CHF 5’925.-</td>
<td>3 included</td>
</tr>
<tr>
<td>36 m²</td>
<td>CHF 4’950.-</td>
<td>CHF 7’050.-</td>
<td>3 included</td>
</tr>
</tbody>
</table>

*Excluding VAT - Rate of 7,7%
*Excluding VAT - Rate of 7.7%*

**List of Furniture**: 

- **Chair to pile up, black**
  - CHF 50.-

- **Bar stool, black**
  - CHF 80.-

- **Circular pub table, white**
  - CHF 145.-

- **Rectangular table, white**
  - CHF 95.-

- **Display Stand**
  - CHF 135.-

- **Bar (corner element), white**
  - CHF 230.-

- **Storage cupboard (with lock), white**
  - CHF 175.-
Presentations

From the 5th to the 7th October, you will have the opportunity to highlight the strengths of your company through a presentation. Future graduates will be able to inform themselves about your activities, your working methods, your goals and the different qualities that you look for in your future employees.

Included in the service:
- Equipped room with beamers (+ pointer) and all the necessary audiovisual material (for PC and Mac);
- A description of the presentation or speakers. It will be featured in the corresponding pages of the 38th edition of the Companies Book.

Price*:

<table>
<thead>
<tr>
<th>Duration Capacity</th>
<th>25 minutes</th>
<th>55 minutes</th>
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<tbody>
<tr>
<td>30 seats</td>
<td>CHF 300.-</td>
<td>CHF 600.-</td>
</tr>
<tr>
<td>60 seats</td>
<td>CHF 350.-</td>
<td>CHF 650.-</td>
</tr>
<tr>
<td>100 seats</td>
<td>CHF 550.-</td>
<td>CHF 850.-</td>
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Extras:
- Due to strong demand, an additional CHF 250.- will be charged on Wednesday, 7th of October 2020;
- Appetizers in various sizes (see list hereafter).

*Excluding VAT - Rate of 7.7%
Workshops

The Forum EPFL offers an additional service which aims at creating a more interactive environment for your company to meet with students.

The Workshop is different from a presentation in the sense that you will organize the activity of your choice in order to interact with the students that you have selected from our CV-library. Take this opportunity to have a greater impact on students, and increase their desire to join your team.

Included in the service:
- you would have at your disposal a room for three hours, arranged by us to your convenience;
- a beamer with pointer (adapter PC/Mac);
- a board, tables and chairs;
- a water fountain;

_N.B. : Please let us know your preferred setting as well as the theme of your workshops, for the configuration of the room._

You can also order an appetizer (see hereafter) to accompany your Workshop.

**Price**:

<table>
<thead>
<tr>
<th>30 students</th>
<th>Chf 1’000.-</th>
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<tbody>
<tr>
<td>50 students</td>
<td>Chf 1’200.-</td>
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*Excluding VAT - Rate of 7.7%*
**Contents and Price of Appetizers***:

<table>
<thead>
<tr>
<th>Menu</th>
<th>Items</th>
<th>Price</th>
</tr>
</thead>
</table>
| **Petit Morning** | 20 fresh fruit salads
  20 mini croissants
  20 mini chocolate twists
  20 mini assorted doughnuts | CHF 200.- |
| **Petit Sucré-Salé** | 20 mini cheese and chicken curry gougères
  30 mini pastries
  48 bite-sized desserts
  20 assorted empanadas | CHF 200.- |
| **Grand Morning**  | 30 mini pastries
  30 mini croissants
  30 mini chocolate twists
  20 chocolate chips madeleines
  20 mini assorted doughnuts | CHF 400.- |
| **Grand Sucré-Salé** | 48 bite-sized desserts
  30 mini pastries
  40 assorted empanadas
  54 canapés cocktail | CHF 400.- |
| **Afternoon Snack** | 40 salmon, cucumber & aneth fingers
  30 mini cheese and chicken curry gougères
  20 salted assorted macaroons
  20 mushroom & roastbeef tartlets
  54 canapés cocktail
  1 plate of vegetables sticks with sauces
  48 mini assorted bagels | CHF 600.- |

*Excluding VAT - Rate of 7.7%
Interview rooms

During stands days, interview rooms will be available for you to have a quiet meeting with students you select from our CV-library. Students will also be able to ask for an interview that you may accept according to your interest.

- **Variable duration of the interviews**, programmable on our website;
- Hours may be left free in the schedule for **spontaneous interviews**.

*Premium* rooms: offices of the STCC

*Standard* rooms: set up for the Forum

Room prices*:

<p>| | | |</p>
<table>
<thead>
<tr>
<th></th>
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</thead>
<tbody>
<tr>
<td>Standard</td>
<td>CHF 350.- / day</td>
<td></td>
</tr>
<tr>
<td>Premium</td>
<td>CHF 500.- / day</td>
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*Excluding VAT - Rate of 7.7%
**Catering**

A number of selected catering options are available to you to complement your week at Forum EPFL.

**Buffet**

A buffet with entry course, a main course and dessert will be served at the Cloud or at the Garden from **11:30am to 1:30pm**, **Thursday 8th and Friday 9th**. You will be able to eat at the buffet or to bring your meal at your stand. We would ask you however to keep your stand occupied at all times of the day, including during the lunch break.

Please note that a certain amount of meals is included in the daily price of your stand.

**CHF 25.- / person**

**Afterwork Cocktail**

You are cordially invited to the Afterwork Cocktail of this 38th edition of the Forum EPFL, **Thursday, 8th October 2020** from **5:30pm at the Cloud**.

**CHF 225.- / table (9 seats)**

**Contact-Luncheons (with students)**

During stands days, the Forum EPFL offers you the possibility of meeting with students over lunch in an informal setting. In order to ensure the quality of this meeting, the number of students is limited to 2 per company representative.

**CHF 75.- / contact-luncheons**

However, you have the possibility of reserving a whole table of 9 seats, to be occupied at your convenience by students or members of your company.

**Cafeterias**

Several cafeterias will be available throughout the day for you to unwind around drinks and delicacies.

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*Excluding VAT - Rate of 7.7%*
Sponsorship and visibility opportunities

If you wish to get involved in the Forum EPFL 2020, we can offer you multiple sponsorship opportunities for the event and throughout the year.

These services include, for example, the addition of your logo on certain communication media or a prime location for your stand. This will allow you to enhance your visibility during the event and to better target students at EPFL.

We also propose promotional spaces in the two editions of our Forum Mag, each one being published at more than 1'000 copies and distributed on the school's campus. It is a unique opportunity for your company to guarantee a whole year-long presence and to announce your venue at the Forum EPFL.

We remain at your entire disposal for any further information.
You can contact us at the following address: forum@epfl.ch
To join us

Please consult the following guide:

Contact

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Forum EPFL
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