1. On the homepage, you can register as a start-up and enter the name and the email address of your start-up.
2. You’ll receive a confirmation at the email address you entered for your Forum EPFL account validation. Click on “Validate my account”.

Bonjour,

Vous avez demandé la création d'un compte start-up sur ForumEPFL.

Afin de valider votre compte, merci de cliquer sur le bouton suivant pour terminer votre inscription :

Valider mon compte

Meilleures salutations,

Forum EPFL
3. On the opening webpage, fill in all your personal information as well as the language in which you would like to use the platform.
4. Fill in all the **information about your start-up**, as well as the language of your start-up.
5. From this new webpage, you can edit your profile or subscribe to the Start-Up Day to book a stand and benefit from the associated services.
6. Once you’ve registered to the Start-Up Day, you must accept the general conditions. Moreover, you can subscribe to the Zero Emission program if you wish to.

Register to start-up day

General Conditions

- The EPFL Forum is open to companies that want to employ EPFL students, graduates, PhD students and post-docs.
- The terms and conditions of registration are defined in the Salesbook of the current year [link](https://forumepfr.ch/app/uploads/2020/03/LdP_2020_EN.pdf)
- A firm and definitive order confirmation will be sent to the company

Download the general conditions

Zero emission program (optional)
Through the “Forum Responsible” initiative and our partnership with SwissClimate, we strive to make our Forum a carbon-neutral event. You can help us by subscribing to the zero emission program.

- I subscribe to the zero emission program
- I agree to the General Conditions *

Register Cancel
7. A summary of your order will appear showing you the charges and the total bill to pay for all the services you subscribed to.

### Order summary

<table>
<thead>
<tr>
<th>Item</th>
<th>Quantity</th>
<th>Price/unit</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registration</td>
<td>1</td>
<td>100.00</td>
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</tr>
<tr>
<td>Zero emission program</td>
<td>1</td>
<td>30.00</td>
<td>30.00</td>
</tr>
</tbody>
</table>

**Total**  
CHF 130.00

All prices displayed are in CHF, VAT not included.
8. Once you’ve accepted the summary of your order, the proper Forum EPFL platform will appear. From here you have access to numerous possibilities.
9. From the Start-up Day tab, you have access to a summary of the profile of your start-up, and you can edit it. You have the possibility to complete the informations about your start-up and also insert your logo and your advertisement for our website and the Start-Ups Book that will be released during August 2021.
10. From the Start-up Day tab, you can confirm the two meals already included in your package, order additional meals (15.-/meal) or book badges for your colleagues.